



Nadar Saraswathi College of Engineering and Technology,
Vadapudupatti, Theni - 625 531
(Approved by AICTE, New Delhi and Affiliated to Anna University Chennai)

INTERNAL COMPLAINT COMMITTEE

Ref. No.: NSCET / ICC – Cir / 2022-23 / 02

05.04.23

All the members of Internal Complaint Committee are asked to attend the meeting on 06.04.23 at 10:30 am in Board Room.

Agenda:

1. Welcome address by Presiding Officer and Convenor
2. To discuss about the complaints received if any.
3. To discuss about remedial action to be taken by the committee, if any need.
4. Any other matter


Principal

Copy to:

1. The HoD's
2. All the committee members
3. The file

Dr. C. MATHALAI SUNDARAM, M.E., M.B.A., Ph.D.,
Principal
Nadar Saraswathi College of
Engineering and Technology
Vadapudupatti, Theni-625 531



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INTERNAL COMPLAINT COMMITTEE

Minutes of Meeting

Ref. No.: NSCET / ICC – Min / 2022-23 / 02

06.04.23

The first Internal Complaint Committee meeting was conducted on 06.04.23 at 10:30 AM in the Board Room. The attendance and the minutes were enclosed as below.

Sl.NO	Name of the Member	Designation	Position	Signature
1	Dr.C.Chithra	AP/Mathematics	Member & Convenor	
2	Mrs.K.Malar	AP/EEE	Presiding Officer	
3	Mrs.M.Mahalakshmi	AP/Mathematics	Member	
4	Mr.C.Pandian	LA/Mechanical	Member	
5	Mr.K.M.Senthil Kumar	LA/EEE	Member	
6	Ms.S.Ajanthameena	ECE	Student	
7	Ms.H.Jenifar Fathima	CSE	Student	
8	Ms.R.Nilophar Parveen	EEE	Student	

- Welcome address by Presiding Officer and Convenor
- The Member and Convenor Dr.C.Chithra, Coordinator/S&H initiated the meeting by welcoming the members of internal complaint committee.

The following points were discussed:

1. Internal Complaint Committee has not received any complaints.
2. Since no Complaints were received yet, no remedial action is required.

Principal

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